

Self – Audit Checklist

REQUIRED LICENSING

Y N

- Do you have required license?
- Do you have required municipal/zoning permits?

STRUCTURE

Y N

- Is the structure completely enclosed?
- Adequate electrical structure?
- Adequate water supply?
 - Have you estimated water requirements?
 - Have you reported volume of water supply and runoff?
 - Does runoff exceed 20% of irrigation water?
 - Are you filtering and using wastewater?
- Energy management plan for gas and electric?
- Description of energy sources?
- Are you adhering to high efficiency standards?
 - Does your light standard exceed 36 watts?
 - Are you using high efficiency ductless split HVAC units?
 - For larger operations, are you using efficient VRF?

SOP

Y N

- Have you prepared standard Operating Procedures?
- Have you developed rules to define how SOPs are approved and modified?

ORGANIZATION/PERSONNEL

Y N

- Do you have clear chain of command and org chard?
- Do you have description of duties for director of operations, head grower, plant technicians, post-harvest manager, trimmer and systems control specialist

SANITATION

Y N

- Are you limiting flow of employees between grow rooms?
- Are you preventing entrance of visitors into grow rooms without hazmat/Tyvek suits, hair nets and shoe covers?
- Are you thoroughly sanitizing each space before moving new plants into a growing area?

INVENTOR MANAGEMENT

Y N

- Do you have an inventory management system to track place inventory and movement of plants?
- Are you using RFID tags or barcodes on plastic wristbands for each plant?
- Does your advertising legibly identify the responsible licensee?

GENETICS/PROPAGATION

Y N

- Are you using pathogen-free starter genetics in compliance with state regulations?
- Are you within the compliance deadline?
- Are you refreshing stock plants with new plant material at least once a year?
- When outsourcing propagation, are you certifying that the plants are disease free?

PLANT GROWTH

Y N

- Have you maintained a hands-off approach during the flowering stage?
- Are you using dehumidification units, temperature controls and adequate airflow to prevent mold formation?
- Does your advertising state that:
 - No one underage can use (retail)
 - Product use is only for authorized patients (medical)

- There are health risks associated with consumption of cannabis
- There are additional health risks for pregnant and breast-feeding women

INSECT AND DISEASE CONTROL

Y N

- Not using any chemicals or substances prohibited by your state or municipality
- Have you implemented an integrated pest management program?
- Does your certificate of analysis contain any traces of pest control products?

STORAGE OF CANNABIS

Y N

- Are you storing in rooms with UV air handling systems?
- Is the storage area in a temperature range of 55-65 degrees F and RH of 45-55%?
- Bulk cannabis stored in plastic, metal or glass containers with lid or vacuum sealed bags?

WASTE MANAGEMENT

Y N

- Have you described your waste stream?
- Have you described your waste reduction and recycling plans?